

Operations Committee Meeting

MINUTES

Date: August 22, 2022

5:00 p.m. - 5:30 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Steve Holbrook, Patrick Irish, Angela Swenson, Jessica Smith, Melanie Harvey**

Members Absent: None

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Amy Hediger, Ken Healey, Craig Worth

Staff Members Present: None

Elect Chair: Ken Healey opened the meeting at 5:00 PM. A motion was made by Melanie Harvey to nominate Jessica Smith to be the Chair of the Operations Subcommittee and Angela Swenson seconded the motion. There were no more nominations. By a 4-1 (no-Jessica Smith) Jessica Smith was voted as the new Chair of the subcommittee and took over the meeting immediately.

Item 1: ESSER 3 Updated Language - Amy Hediger gave a comprehensive overview of the changes made to the ESSER 3 grant application. Jessica Smith asked if the entire subcommittee could get a copy of the original ESSER 3 grant to compare the changes that were made. Amy Hediger told the Subcommittee that the original ESSER 3 grant is posted on our district website, but she would get each of them a copy of the original grant.

Item 2: Heating Fuel Bid Solicitation List - Craig Worth stated the bids are to be returned to RSU 16 on August 25th. The plan is to have the recommended bid go before the entire school board at our coming September 12th School Board Meeting for consideration.

Item 3: Snow Plow Bid Solicitation List - Craig Worth stated the bids are to be returned to RSU 16 on September 7th. The plan is to have the recommended bid go before the entire school board at our coming September 12th School Board Meeting for consideration.

Item 4: Outside Classrooms Update - Craig Worth gave an update of the construction of the elementary outside classrooms. After town permits are issued and dig safe process is complete our RSU 16 maintenance and custodial staff will start construction of each outside classroom. It is projected that it will take 1 ½ weeks to complete each classroom.

Item 5: Safety & Security Committee Update - Craig Worth gave an overview of the last Safety & Security Committee Meeting. He is looking to have the District Emergency Plan to have all its updated information included in the plan by September 8th.

Item 6: School Zone Lights for PRHS/BWMS - Craig Worth gave an update on the state funded grant that will install a school zone light on route 26 outside the high school and middle school. Arrival and installation of the school zone light is still unknown.

Item 7: Summer Work - Craig Worth gave an update of all the summer work that was completed by both the RSU 16 staff and the Alternative Sentencing Program provided by the Androscoggin County Sheriff's Department.

Item 8: Sign Warrants - Completed.

Adjournment: Motion to adjourn was made by Steve Holbrook and seconded by Angela Swenson. By a vote of 5-0 The meeting was adjourned at 5:36 PM.